

User Guide - Student

PLT - v1.0

PLT Bookings

How to Access PLT Bookings



SCAN QR

<https://pltbookings.sd38.bc.ca/>



RICHMOND
SCHOOL DISTRICT NO. 38

Sign in

Email, phone, or Skype

Your ID: *****@sd38.bc.ca

Next

RICHMOND
SCHOOL DISTRICT NO. 38

←

Enter password

Password

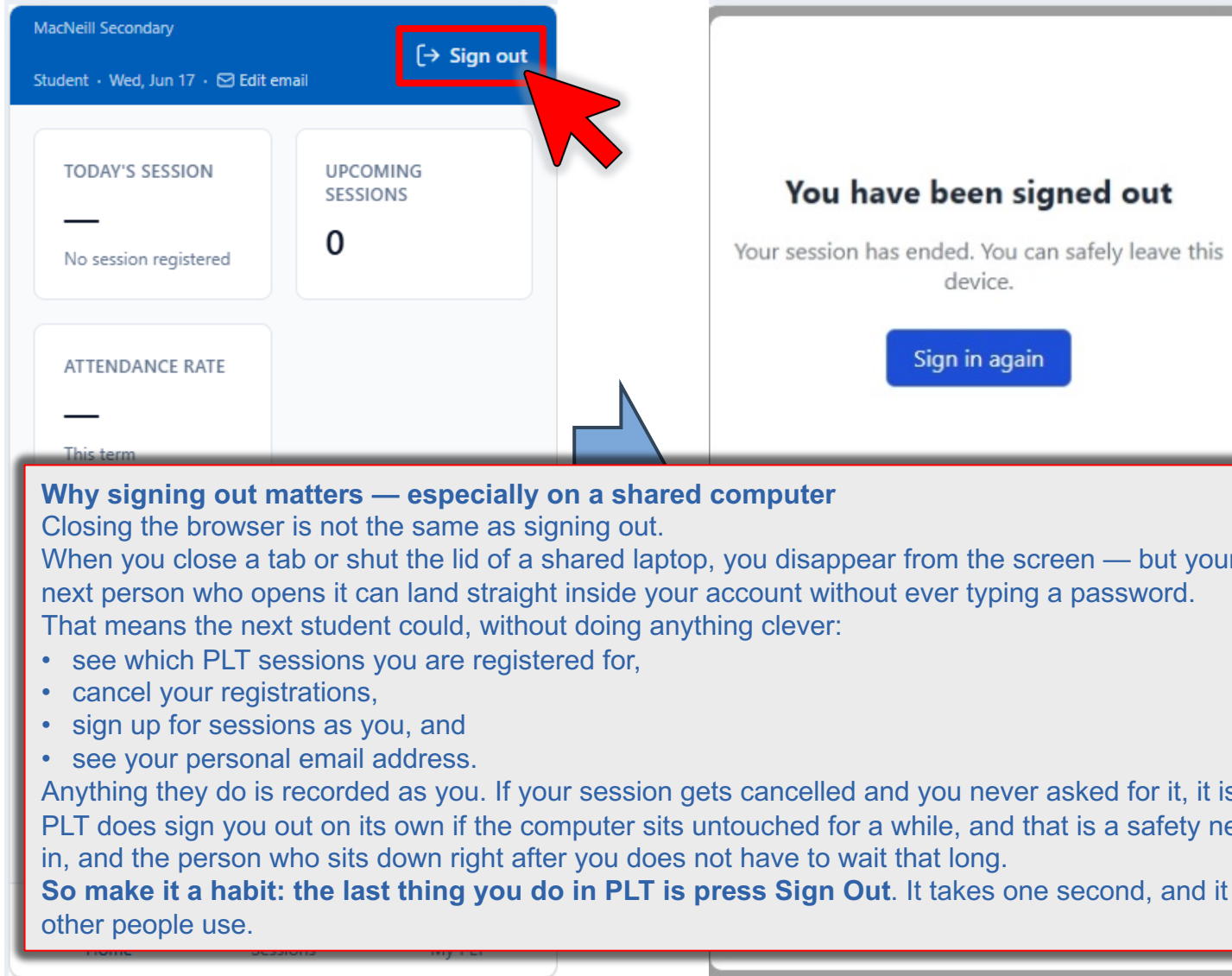
Forgot my password

Sign in

Your Password

Sign out

How to Sign out System



MacNeill Secondary

Student · Wed, Jun 17 · Edit email

[\[-> Sign out\]](#)

TODAY'S SESSION

—

No session registered

UPCOMING SESSIONS

0

ATTENDANCE RATE

—

This term

You have been signed out

Your session has ended. You can safely leave this device.

[Sign in again](#)

Why signing out matters — especially on a shared computer

Closing the browser is not the same as signing out.

When you close a tab or shut the lid of a shared laptop, you disappear from the screen — but your account does not. PLT is still signed in on that computer. The next person who opens it can land straight inside your account without ever typing a password.

That means the next student could, without doing anything clever:

- see which PLT sessions you are registered for,
- cancel your registrations,
- sign up for sessions as you, and
- see your personal email address.

Anything they do is recorded as you. If your session gets cancelled and you never asked for it, it is your name on the record.

PLT does sign you out on its own if the computer sits untouched for a while, and that is a safety net worth having. But it is only a safety net — it takes time to kick in, and the person who sits down right after you does not have to wait that long.

So make it a habit: the last thing you do in PLT is press Sign Out. It takes one second, and it is the only thing that reliably closes your account on a computer other people use.

Personal Email

How to Confirm my Personal Email Address

RICHMOND
SCHOOL DISTRICT NO.38

MacNeill Secondary

[→ Sign out]

Student · Wed, Jun 17 · Edit email

TODAY'S SESSION

UPCOMING SESSIONS

Add your personal email

We'll email you a 6-digit code to verify this address. Your personal email lets us send you PLT session reminders and updates.

Personal email address

you@example.com

Send code

I don't have a personal email — skip for now

Home Sessions My PLT



MacNeill Secondary

Stu · Edit email

TODAY'S SESSION

UPCOMING SESSIONS

Enter your verification code

We sent a 6-digit code to you to verify your email. The code expires in 15 minutes.

Verification code

1 2 3 4 5 6

Verify

Resend code (58s) Change email

Upcoming PLT Dates

Home Sessions My PLT

DoNotReply<DoNotReply@noreply.sd38.bc.ca>

To: You <>

Your PLT personal-email verification code is **299902**. It expires in 15 minutes.

Reply Forward

Type your personal email address and click Send code

Type the verification code you receive and click Verify

Sessions

How to Register for a sessions(1/3)

MacNeill Secondary

Student · Wed, Jun 17 · Edit email

Sign out

TODAY'S SESSION

No session registered

UPCOMING SESSIONS

0

ATTENDANCE RATE

This term

Quick Actions

Register for a PLT session

View my PLT plan

Home

Sessions

My PLT

Click the quick Actions menu or Sessions button in the menu



MacNeill Secondary

Student · Wed, Jun 17 · Edit email

Sign out

Sessions

All teachers

Date

H3 TEST

Littlewood. A

Thu 2026-06-25 10:00–11:00

30 spots left 0/30

test

Bonifacio. A

Thu 2026-06-25 10:00–11:59

25 spots left 0/25

Library

Home

Sessions

My PLT



MacNeill Secondary

Student · Wed, Jun 17 · Edit email

Sign out

Back to Sessions

H3 TEST

H3 Hook TEST

DATE

Thu 2026-06-25

TIME

10:00–11:00

TARGET GRADE

All grades

TARGET COURSE

Any course

CAPACITY

0/30 (30 spots left)

REGISTRATION

ENROLLMENT

REGISTRATION

Teachers

Littlewood.

Enrollment opens 2026-06-18 00:00.

Home

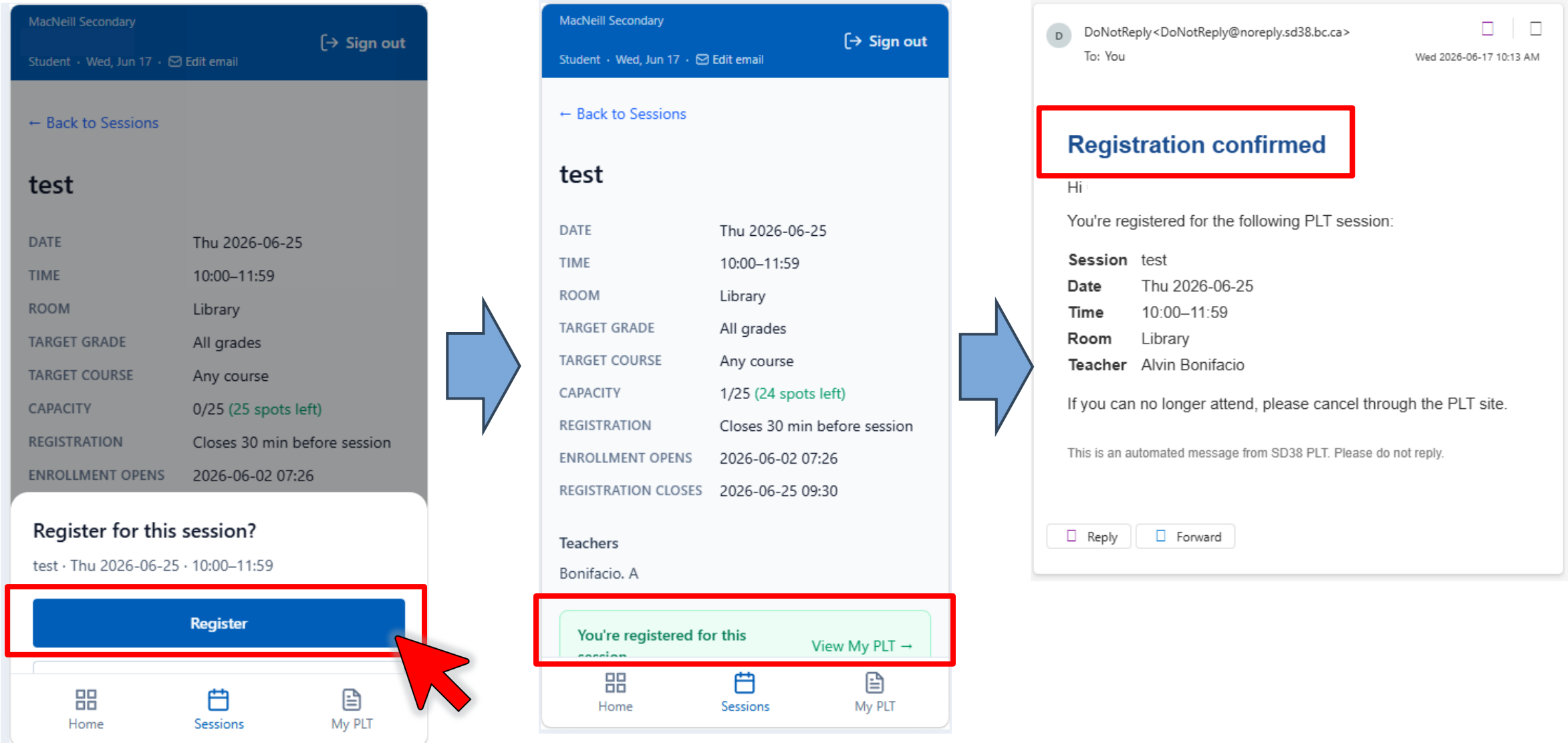
Sessions

My PLT

If enrollment for this session has not been opened, the enrollment button will not be displayed.

Sessions

How to Register for a sessions(2/3)



Sessions

How to Register for a sessions(3/3)

MacNeill Secondary

Student · Wed, Jun 17 · Edit email

Sign out

Back to Sessions

test

DATE

Thu 2026-06-25

TIME

10:00–11:59

ROOM

Library

TARGET GRADE

All grades

TARGET COURSE

Any course

CAPACITY

25/25 (Full)

Register for this session?

test · Thu 2026-06-25 · 10:00–11:59

This session just filled up — someone registered moments before you.

Register

Home

Sessions

My PLT

Session registration fails - If someone succeeds earlier, session registration may fail.

Sessions

How to Add a note in a session

MacNeill Secondary

[→ Sign out]

Student · Wed, Jun 17 · Edit email

TODAY'S SESSION

—

No session registered

UPCOMING SESSIONS

0

ATTENDANCE RATE

—

This term

Quick Actions

→ Register for a PLT session

→ View my PLT plan

Upcoming PLT Dates

Thursday, June 18

Home

Sessions

My PLT

MacNeill Secondary

[→ Sign out]

Student · Wed, Jun 17 · Edit email

My PLT

☐ Show past ☐ Show cancelled

3838064-MacNeill-2026-06-25-002

test

Thu 2026-06-25 10:00–11:59 Library

Cancel registration

Test note here.....|

26 / 4

Type your note here

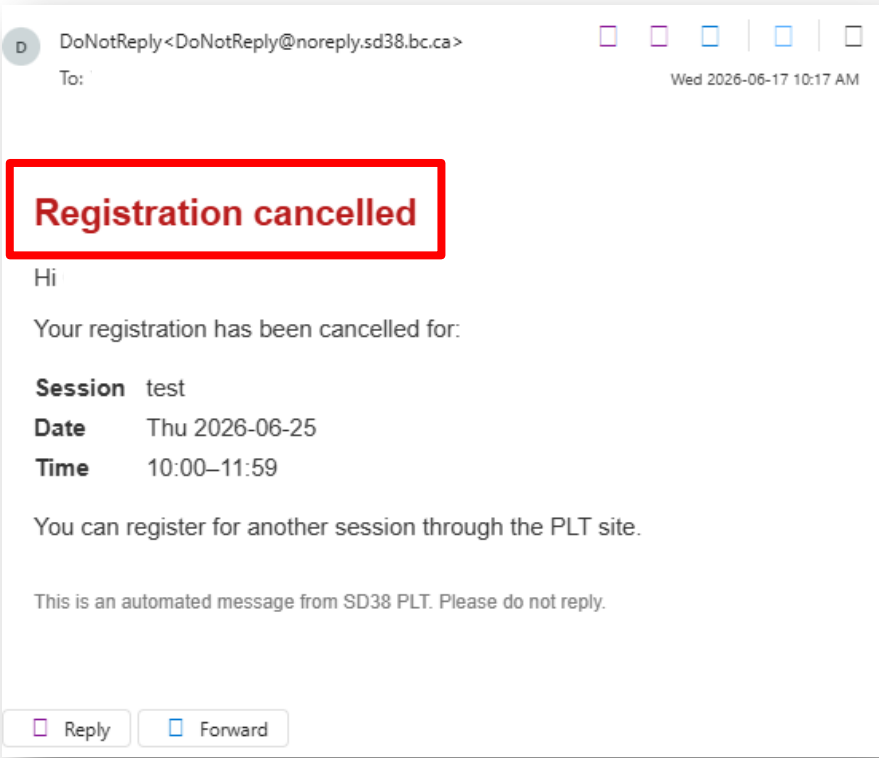
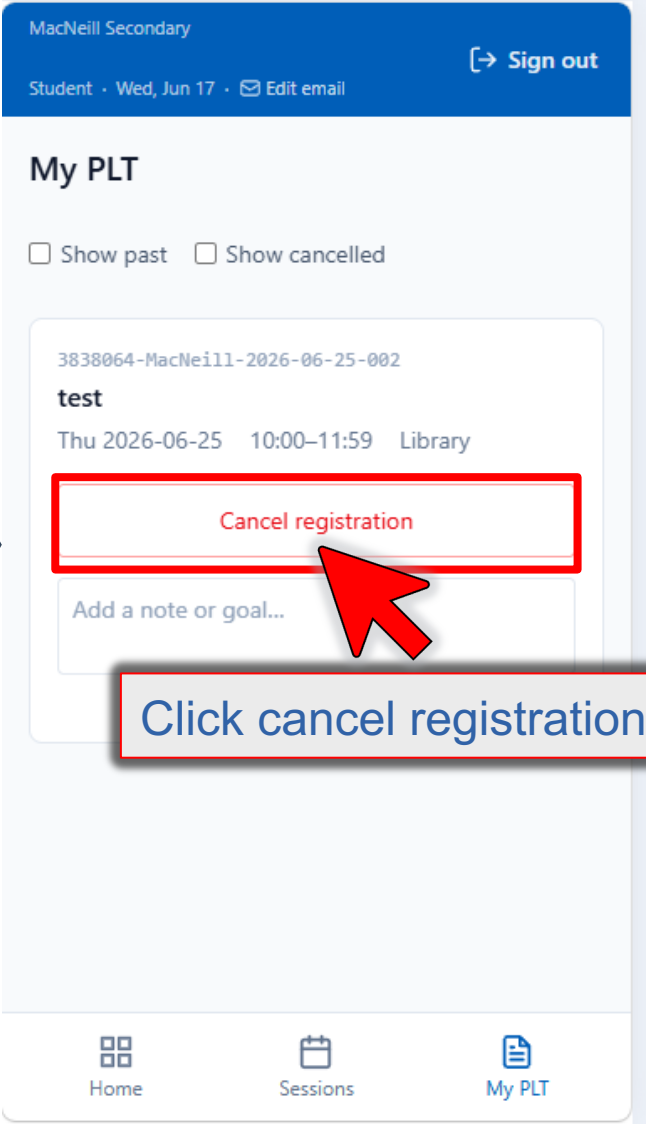
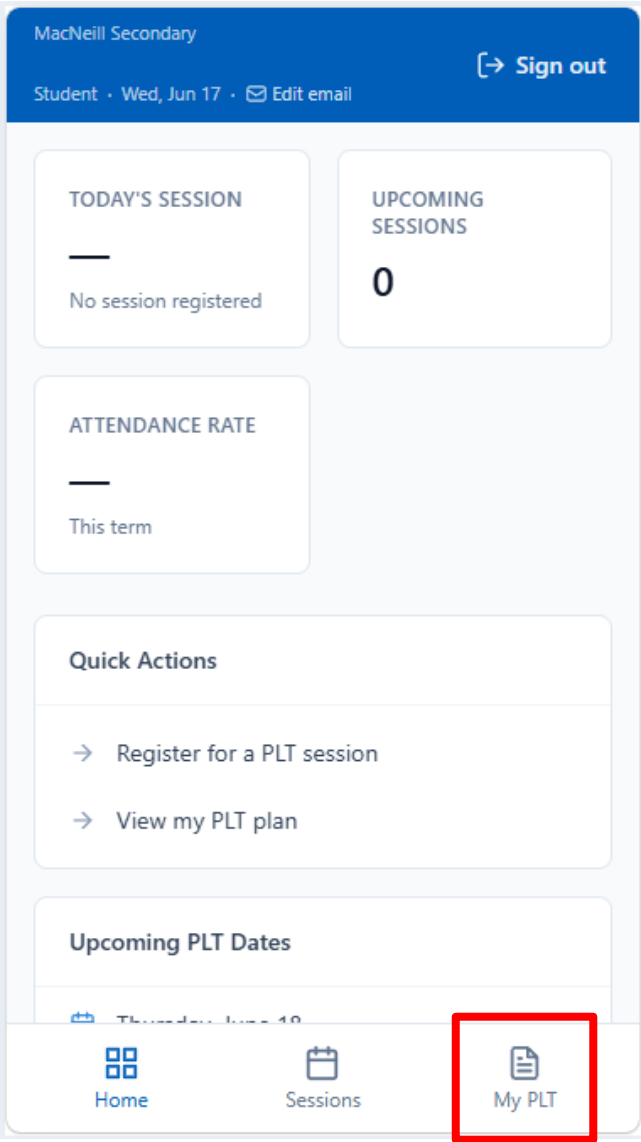
Home

Sessions

My PLT

Sessions

How to Cancel registration



RICHMOND
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