



PAC Meeting Minutes: Wednesday, March 11, 2026

- **Meeting convened at:** 7:08pm
- *Participants:* 6 attendees
- 1. **WELCOME:** held in person in the SLSS Library
- 2. **INTRODUCTIONS**
 - a. PAC CHAIR - Mr. Alaric Wang
 - b. PAC VICE CHAIR - Shay Rokach Penn
 - c. TREASURER - Ms. Anna Yip; Ms. Amanda Gao
 - d. SECRETARY - Ms. Rowena Taylor (regrets)
 - e. DPAC REPRESENTATIVE - Ms. Lesley Martinez (regrets)
 - f. MEMBERS-AT-LARGE - Ms. Dora Groumoutis (regrets), Ms. Valeriia Kravchenko (regrets), Corrina Zhang
 - g. PRINCIPAL - Ms. Annie Varghese
 - h. VICE PRINCIPALS - Ms. Bronwyn Fackler (regrets), Mr. Nik Nashlund (regrets)
- 3. **BUSINESS MEETING:** (*Mr. Alaric Wang*)
 - a. Adopt minutes from February 11, 2026 meeting
1st motion: Corrina *2nd motion:* Shay
 - b. Adopt agenda for March 11, 2026 meeting
1st motion: Alaric *2nd motion:* Amanda
- 4. **PRINCIPAL'S REPORT** (*Ms. Annie Varghese*)
 - a. Principal highlighted increased focus on safety following Tumbler Ridge incident. School conducts annual emergency safety review and regulator drills: fire drills, earthquake, lockdown, and hold & secure
 - b. Different type of procedures in place:
 - i. Hold & secure: incident inside school; movement restricted within building
 - ii. Shelter in place: external situation; students remain indoors, no entry/exit
 - iii. Lockdown: doors locked, blinds, down, lights off, silence
 - c. Parents encouraged to review emergency procedures on school website
 - d. Parents asked not contact students during lockdowns; school will handle communication to parents
 - e. School has put in additional safety measure (e.g. security cameras)
- 5. **TREASURER'S REPORT:** (*Ms. Anna Yip*)
 - a. There are still some unused approved funds. Teachers have not yet submitted their invoices or expenses. Unused funds to be reviewed at the next meeting in April (allowing additional time for teachers)
 - b. Business BCeID setup is currently in progress
 - c. Annual report submission was missed last year (by previous treasurer)
- 6. **RICHMOND DISTRICT PARENTS ASSOCIATION REPORT** (*Ms. Lesley Martinez*)
 - a. Traffic Safety: Ongoing concerns raised regarding traffic safety around the school (e.g. illegal stopping, congestion, and unsafe driving behaviours)

- b. Parents are strongly encouraged to drop off students before 8:15am to help reduce congestion and improve traffic flow
 - c. Richmond School District shared the February Budget Shortfall survey. Encourage parents to participate
7. **NEW BUSINESS** (*Mr. Alaric Wang*)
- a. Nil

For more information on PAC or if you should have questions for the PAC, please contact:
pacsls38@gmail.com

NEXT PAC MEETING: Wednesday April 8, 2026

Meeting adjourned at: 8:15pm