



## AP EXAM SIGN UP INSTRUCTIONS for 2026-27 SLSS Students (Fall/S1)

### Part A Sign up for an AP online account



- 1) Visit "[myap.collegeboard.org](https://myap.collegeboard.org)"
- 2) **Create an account** (or log in if you already have one)
  - a. Important: If you took AP exams last year, use the same account. Only create a new account if this is your first time taking AP exams.
  - b. Save your login information in a secure place.
- 3) **Register for exams** using the join codes listed below (also released later for S2).
  - a. These codes are **only for SLSS students**. Do not share them with others.
  - b. Students who successfully register and pay, will write **AP English Language & Composition**, **AP Calculus AB/BC** (very limited seats), and **AP Chemistry** at SLSS, space permitting.
- 4) Limited exam spaces available (60 per exam). Priority given to:
  - a. Students enrolled in AP courses at SLSS.
  - b. Self-studying/non-enrolling/Exam Only students (Grade 12s have priority)
- 5) For AP Exams (**Exam Only**) not listed below, see information, follow instructions, and register through the Richmond School District website: [HERE](#). District deadline is October 30<sup>th</sup>. These **District Exams** include AP Biology, AP Chinese, AP English Lit & Comp, AP Physics 1, AP Physics 2, AP Psychology. Spaces are limited and grade 12s have priority.

| Course Name                                                | Section Name       | Section Type    | Active Join Code            |
|------------------------------------------------------------|--------------------|-----------------|-----------------------------|
| AP Calculus AB – W. Lin ( <b>enrolled S2</b> )             | Calc S2B           | Second Semester | <b>Available in Feb.</b>    |
| AP Chemistry – A. Tovey ( <b>enrolled S2</b> )             | Chem S2D           | Second Semester | <b>Available in Feb.</b>    |
| AP Calculus AB – W. Lin ( <b>enrolled S2</b> )             | Calc S2C           | Second Semester | <b>Available in Feb.</b>    |
| AP English Lang & Comp – <b>McBurney (enrolled S1)</b>     | Eng Lang S1A       | First Semester  | <b>VLQ7A2</b>               |
| <b>AP Calculus AB – EXAM ONLY</b> for SLSS waitlist        | Calc AB Exam Only  | Exam Only       | MS Form 1 <sup>st</sup><br> |
| <b>AP Calculus BC – EXAM ONLY</b> for SLSS waitlist        | Calc BC Exam Only  | Exam Only       |                             |
| <b>AP Chemistry – EXAM ONLY</b> via SLSS                   | Chem Exam Only     | Exam Only       |                             |
| <b>AP English Language &amp; Comp – EXAM ONLY</b> via SLSS | Eng Lang Exam Only | Exam Only       |                             |

### Part B Complete the AP Exam Order Form

- 1) For S1, Ms. McBurney's AP English Lang & Comp:
  - a. Complete **AP Exam Order Form** (reverse) with a parent/caregiver signature.
  - b. **Return this form** to Mr. Nashlund by Thursday, October 29<sup>th</sup>. A School Cash Online fee will be added to your account. All payments are due by **Thursday, November 5<sup>th</sup>**.
- 2) Please note there is a **\$55 cancellation fee** if you change your mind after the deadline.
- 3) For S2, Mr. Lin's AP Calculus AB classes and Mr. Tovey's AP Chemistry class:
  - a. There is no need to do anything until February (classroom visits and emails).
- 4) For Exam Only @ SLSS, AP Chemistry, AP English Lang & Comp, AP Calculus AB (limited seats):
  - a. Complete the MS Form and check your email by the end of October for next steps (form, Join Code, payment timeline – **November deadlines**).



## 2026-27 AP Exam Order Form

SLSS Student Usual Name: \_\_\_\_\_ SLSS Student Number: \_\_\_\_\_  
SLSS Student **Legal** Name: \_\_\_\_\_ (if different)

### Exam Fees

- **\$175 CDN** per exam
- A School Cash Online fee will be added once you have handed in your form.
  - All S1 Ms. McBurney's AP English Lang & Comp
  - Seats permitting, via MS Form, email with sent with Join Code, and this form for **Exam Only** (AP Calculus AB/BC, AP Chemistry, AP English Lang & Comp).
- **Exam Only**/Non-Enrolling/Self-Study for non-SLSS or **District AP Exams**: Registration and Payment are **through the school district (not SLSS)**.
- All steps for Semester 2 enrolling AP Calculus and AP Chemistry (**in February**) will include: setting up your online AP account, submission of the form, activating the Join Code when shared, and payment in February/March.

Below is the full list of exams that will be offered at SLSS. Please check all exams you are registering for and return the form to the office (Mr. Nashlund).

| AP EXAM                                         | DATE                 | TIME                                                                               |
|-------------------------------------------------|----------------------|------------------------------------------------------------------------------------|
| <input type="checkbox"/> AP CHEMISTRY           | May 6 <sup>th</sup>  | 12:00pm (enrolling SLSS students and Exam Only SLSS students)                      |
| <input type="checkbox"/> AP CALCULUS AB/BC      | May 10 <sup>th</sup> | 8:00am (enrolling SLSS students and Exam Only SLSS students) <b>*Limited Seats</b> |
| <input type="checkbox"/> AP ENGLISH LANG & COMP | May 12 <sup>th</sup> | 8:00am (enrolling SLSS students and Exam Only SLSS students)                       |

Parent/Guardian Signature: \_\_\_\_\_

### **For Office Use Only:**

Payment Received \_\_\_\_\_ Student Registered on MyAP \_\_\_\_\_ Exam Ordered \_\_\_\_\_