



## PAC Meeting Minutes: Wednesday, November 12, 2025

- **Meeting convened at:** 7:06pm
- **Participants:** 9 attendees
- 1. **WELCOME:** held in person in the SLSS Library
- 2. **INTRODUCTIONS**
  - a. PAC CHAIR - Mr. Alaric Wang (regrets)
  - b. PAC VICE CHAIR – Mr. Shay Rokach Penn
  - c. TREASURER - Ms. Anna Yip
  - d. CO-TREASURER – Ms. Amanda Gao (regrets)
  - e. SECRETARIES - Ms. Rowena Taylor (regrets)
  - f. DPAC REPRESENTATIVE - Ms. Lesley Martinez
  - g. MEMBERS-AT-LARGE - Ms. Dora Groumoutis (regrets), Ms. Valeriia Kravchenko (regrets), Ms. Corrina Zhang
  - h. PRINCIPAL - Ms. Annie Varghese
  - i. VICE PRINCIPALS - Ms. Bronwyn Fackler, Mr. Nik Nashlund (regrets)
- 1. **BUSINESS MEETING:** (Mr. Alaric Wang)
  - a. Adopt minutes from October 8, 2025 meeting  
*1st motion: Corrina Zhang 2nd motion: Lesley Martinez*
  - b. Adopt agenda for November 12, 2025 meeting  
*1st motion: Shay Penn 2nd motion: Lesley Martinez*
- 0. **PRINCIPAL'S REPORT** (Ms. Annie Varghese)
  - a. AI on Learning Integrity
    - The school will begin a seven-session series on AI in Education starting November 13. Each session will focus on a different theme related to responsible and effective use of AI. The goal is to ensure integrity and ethical use of AI tools, and develop a guideline.
  - b. Report Cards and Upcoming Dates
    - Report cards will be released on November 20
    - Parent-Teacher Conferences are scheduled for November 26 and 27. A new booking platform will be introduced this term, using Microsoft Teams for scheduling.
  - c. Breakfast Event Update
    - "Breakfast with Santa" will have new theme this year, now titled "Breakfast with Sharky"
  - d. Alumni Photos Display Space
    - Due to limited wall space for displaying student and alumni photos, the school is exploring digital solutions that can be used to store and display photographs. A funding request has been submitted.

**0. TREASURER'S REPORT:** *(Ms. Anna Yip)*

- a. \$28,682 Balance as of Nov 6, 2025

**0. RICHMOND DISTRICT PARENTS ASSOCIATION REPORT** *(Ms. Lesley Martinez)*

- a. New DPAC meeting is in December

**0. NEW BUSINESS** *(Ms. Lesley Martinez and Mr. Shay Penn)*

- a. For this year's Breakfast with Sharky, the PAC decided to make a change to improve efficiency and food quality. In previous years, the event included juice boxes (approx. \$600) and pancakes (approx. \$100), for a total cost of about \$700. This year, these items will be replaced with 1000 pre-made pancakes (or waffles), which will help save preparation time. The cost difference from these changes might be used to purchase Cuties/Mandarin oranges, providing a fresh addition to the menu.

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For more information on PAC or if you should have questions for the PAC, please contact:  
[pacs1ss38@gmail.com](mailto:pacs1ss38@gmail.com)

**NEXT PAC MEETING:** Wednesday December 10<sup>th</sup>, 2025

**Meeting adjourned at:** 7:39pm