



## PAC Meeting Minutes: Wednesday June 14, 2023

- **Meeting convened at:** 7:05 pm
- **Participants:** 12 attendees
- 1. **WELCOME:** held in person in the SLSS Library
- 2. **INTRODUCTIONS**
  - a. PAC CHAIR -- Ms. Karen Pezzuto
  - b. Past PAC CHAIR -- Ms. Kelly Hambleton
  - c. TREASURER -- Ms. Eliza Ko
  - d. SECRETARIES – Ms. Marlene Wu, Ms. Shirley Lim
  - e. DPAC REPRESENTATIVE - Mr. Volker Helmuth
  - f. MEMBERS-AT-LARGE -- Ms. Cigdem Cinaroglu (regrets), Ms. Dora Groumoutis (regrets), Mr. Alaric Wang
  - g. PRINCIPAL – Ms. Annie Varghese
  - h. VICE PRINCIPALS – Mr. Lee Banta (regrets), Ms. Bronwyn Fackler (regrets)
- 3. **BUSINESS MEETING:** *(Ms. Karen Pezzuto)*
  - a. Adopt minutes from May 10, 2023 meeting
    - 1st motion: Alaric Wang          2nd motion: Eliza Ko*
  - b. Adopt agenda for June 14, 2023 meeting
    - 1st motion: Alaric Wang          2nd motion: Kelly Hambleton*
- 4. **PRINCIPAL'S REPORT** *(Ms. Annie Varghese)*
  - a. Grade 8 camp (three days, two nights) will be held at Camp Stillwood in the beginning of the next school year in mid-September. The camp leaders requested financial support from PAC on behalf of the organizing committee. The current PAC noted the request. Given that it is the end of the school year, this request should be tabled for consideration by the incoming PAC for the next school year.
  - b. Commencement will be on June 17 and Prom is on June 29 at Tsawwassen Springs, followed by DAG after that. There will be red carpet before Prom and everyone is invited.
  - c. Grade 8-11 report cards will be published on June 29. The last day of classes is June 26 and Sharkfest is on June 27. Year books will be distributed at Sharkfest.
  - d. Mr. Banta is leaving Steveston-London for McMath and Mr. Nick Nashlund from Cambie is joining Steveston-London as Vice-Principal. Ms. Guidone is retiring this year.
- TREASURER'S REPORT:** *(Ms. Eliza Ko)*
  - e. May's balance was \$28,514.64 and PAC wrote \$4,700 in cheques during the month. June's starting balance is \$23,856.92. Several cheques have not been cashed and after allocating funds for PAC Scholarships, the balance to close out the school year is estimated to be about \$3,000.
- 5. **RICHMOND DISTRICT PARENTS ASSOCIATION REPORT** *(Mr. Volker Helmuth)*
  - a. There were no meetings.
- 6. **GUEST SPEAKER: Mr. Ken Hamaguchi**
- 7. **Scholarships** *(Ms. Karen Pezzuto)*
  - a. PAC Scholarships will be presented at the Commencement ceremonies on Saturday, June 17.
- 8. **Budget requests** *(Ms. Karen Pezzuto)*

- a. The cost for a request that was approved in November 2022 increased and the requestor asked for additional budget to cover the increase. The current PAC asked the requestor to re-submit in the next school year for the incoming PAC to consider.
- b. Another request that was approved did not make the intended purchase, and there was no update from the requestor. The request is to be re-submitted for the incoming PAC's consideration in the next school year..
- c. The incoming PAC is to draft guidelines on the request and reimbursement process and to communicate the framework to the teachers.

**9. SharkFest** (*Ms. Karen Pezzuto*)

- a. PAC to send requests for parents to donate bottled water and to consider more sustainable options for next year.

**10. Election of next year's board** (*Ms. Karen Pezzuto*)

- a. Names were put forward for the board positions for the incoming PAC Board for the next school year. The nominations were:
  - i. PAC Chair - Alaric Wang
  - ii. Vice Chair - Kelly Hambleton
  - iii. Co-Secretaries - Edward Hung and Shirley Lim
  - iv. Treasurer - Eliza Ko
  - v. DPAC Representative - Volker Helmuth
  - vi. Members-at-Large - Marlene Wu, Shelina Bindra, Dora Groumoutis, Daisy Wang
- b. Members present voted and unanimously approved the PAC Board Members as presented above.
- c. PAC thanked the outgoing Chair, Ms. Pezzuto, for her contributions.

**11. NEW BUSINESS** (*Ms. Karen Pezzuto*)

- a. There were no new business items.

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For more information on PAC or if you should have questions for the PAC, please contact: [pacslss38@gmail.com](mailto:pacslss38@gmail.com)

**NEXT PAC MEETING:** Wednesday September 2023 – mode to be determined

**Meeting adjourned at:** 8:50 pm